

MINUTES
VILLAGE OF ELBURN BOARD OF TRUSTEES
MARCH 21, 2016

Board Members Present: President Dave Anderson, Trustees: Ken Anderson, Bill Grabarek, Dave Gualdoni, John Krukoff, Patricia Schuberg, Jeff Walter

Board Members Absent:

Staff Members Present: Village Admin Erin Willrett, Village Attorneys Britz & Bill Thomas, Interim Police Chief Pat Perez; Public Works Director John Nevenhoven

Others Present: Residents Wayne Byerhof, LeRoy Herra, Chris Mulvihill (most recent Village Planning Commission member and representative of the Fire Department); Elburn Herald Reporter Susan O'Neill

1. Call to Order – Village President Dave Anderson called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Gualdoni led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Public Comment, Awards & Presentations – None
5. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

*Minutes

**Village Board* *March 7, 2016*

**Committee of the Whole* *March 7, 2016*

**Ordinance No. 2016-06 Amending the Village of Elburn's Sign Ordinance*

A motion was made by Trustee Schuberg and seconded by Trustee Gualdoni to approve the Omnibus Agenda. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.

6. Treasurer's Report and Monthly Financial Report – In Finance Director Elder's absence, Mayor Anderson asked Trustees to contact himself or Village Admin Willrett with any questions or comments on the report.
7. Village Attorney – No report
8. Village Clerk – No report
9. Building and Zoning – Building Commissioner Brennan advised he attended a building code conference and residential sprinklers were discussed. The 2015 code can be amended to exclude residential sprinklers and the 2018 code will move this section to the appendices or remove altogether. Another home permit was issued today bringing the calendar year total to 14. Last calendar year total was 15.

10. Finance Department

- a. Consider and Approve Ordinance No. 2016-02 An Ordinance Revising the Annual Budget Ordinance – In Elder's absence, Willrett stated no changes were made since the Board's review at the last COW. A motion to approve Ordinance No. 2016-02 An Ordinance Revising the Annual Budget Ordinance was made by Trustee Walter and seconded by Trustee Schuberg. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.

11. Police Department – Interim Chief Perez worked closely with Finance Director Elder and Village Admin Willrett to finalize the 2017 budget pending approval. Testing for new full time officer candidates will occur on April 2 to fill a full time officer vacancy. The hiring of two part-time officers is pending. Ongoing training within the Police Department is occurring and implementation of the Lexipol program is underway. So far, 21 chief applications have been received by McGrath Consulting. April 5 is the application deadline and the list will be cut down to the final 5 by April 18 with a new chief onboard close to the beginning of May. Perez will stay for a couple of weeks to transition the new chief.

12. Public Works Department

- a. Consider and Approve Engineer's Payment Estimate No. 14 for the Wastewater Treatment Facility Modernization Improvements Village of Elburn, Illinois in the Amount of \$380,527.25 – Motion to approve Engineer's Payment Estimate No. 14 for the Wastewater Treatment Facility Modernization Improvements Village of Elburn, Illinois in the Amount of \$380,527.25 was made by Trustee Ken Anderson and seconded by Trustee Grabarek. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- b. Consider and Approve Engineer's Payment Estimate – Release of Retainer for the 2015 MFT Program in the Amount of \$37,544.50 – Public Works Director Nevenhoven advised this work was completed last summer. Approval has been received by engineers and this will be the final payment. A motion to Approve Engineer's Payment Estimate – Release of Retainer for the 2015 MFT Program in the Amount of \$37,544.50 was made by Trustee Gualdoni and seconded by Trustee Schuberg. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- c. Consider and Approve Resolution No. 2016-05 for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code in the Appropriated Sum of \$363,700.00 – A motion to Approve Resolution No. 2016-05 for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code in the Appropriated Sum of \$363,700.00 was made by Trustee Schuberg and seconded by Trustee Walter. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- d. Consider and Approve Maintenance Engineering to be Performed by a Consulting Engineer in the Amount of \$38,700.00 – A motion to Approve Maintenance Engineering to be Performed by a Consulting Engineer in the Amount of \$38,700.00 was made by Trustee Schuberg and seconded by Trustee Krukoff. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- e. Consider and Approve a Supplemental Resolution No. 2016-06 for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code in the Appropriated Sum of \$1,196.36 – A motion to Approve a Supplemental Resolution No. 2016-06 for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code in the Appropriated Sum of \$1,196.36 was made by Trustee Walter and seconded by Trustee Gualdoni. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- f. Nevenhoven advised work on the First Street Water Tower has begun and will be out of service for 90 days.

13. Village Administrator

- a. Consider and Approve Façade Improvement Grant Application for 107 N Main Street in the Amount of \$3,444.57 – Willrett advised this is the second façade grant application this fiscal year. The balance remaining in the façade grant budget is the requested amount. A motion to Approve Façade Improvement Grant Application for 107 N Main Street in the Amount of \$3,444.57 was made by Trustee Walter and seconded by Trustee Krukoff. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.

14. Mayor – No report

15. Bills

- a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Schuberg to approve the bills for Monday, March 21, 2016 for \$425,980.26. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.

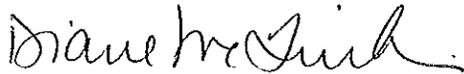
16. Other Business – None

17. Executive Session – The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body [5 ILCS 120/2(c)(1)] – A motion was made by Trustee Walter and seconded by Trustee Gualdoni to leave regular session and enter into executive session at 7:06 p.m. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried. It was announced that there would be no announcements after the executive session.

At 8:21 p.m., a motion was made by Trustee Grabarek and seconded by Trustee Gualdoni to leave executive session and re-enter regular session. The motion carried by unanimous voice vote.

18. Adjourn - Trustee Grabarek motioned to adjourn the meeting at 8:23 p.m. with Trustee Krukoff seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin
Village Clerk