

MINUTES  
VILLAGE OF ELBURN BOARD OF TRUSTEES  
APRIL 18, 2016

Board Members Present: President Dave Anderson, Trustees: Ken Anderson, Bill Grabarek, Dave Gualdoni, John Krukoff, Patricia Schuberg, Jeff Walter

Board Members Absent:

Staff Members Present: Village Admin Erin Willrett, Finance Director Doug Elder, Village Attorney Britz, Interim Police Chief Pat Perez; Public Works Director John Nevenhoven; Village Engineer David Burroughs; Building Commissioner Brennan

Others Present: Residents Wayne Byerhof, LeRoy Herra, Ellen Peterson, Elburn Herald Reporter Susan O'Neill; MA Center reps: Ron Gottsegen, President; Sangita Santhanam, Architect from RASA Design; Faith Pomeroy-Ward

1. Call to Order – Village President Dave Anderson called the meeting to order at 6:45 p.m.
2. Pledge of Allegiance – Trustee Gualdoni led the assembly in the Pledge of Allegiance.
3. Roll Call – A roll call vote ensued.
4. Conduct the Public Hearing Regarding the Tentative Annual Budget for the 2016-2017 Fiscal Year – Mayor Anderson opened the public hearing. Finance Director Doug Elder stated the Village's fiscal year starts on May 1. The budget must be approved prior to the start of the fiscal year. By statute, a public hearing must be held before the new year's budget can be adopted (65 ILCS 5/8-2-9.9). The tentative budget has been available for public inspection at Village Hall and on the Village's website for at least 10 days as required by statute. Notice of the availability of the tentative budget for public inspection was published in the Elburn Herald, posted on the Village's web site and posted on the front door of Village Hall where other public notices are posted. This public hearing provides an opportunity for anyone to comment on the tentative budget before it is approved by the Village Board. The tentative budget will be considered for approval by the Board of Trustees later in this same meeting. There are three recent changes to the proposed budget from what was posted for inspection. Public Works Director John Nevenhoven highlighted the following changes:
  - o **15-41-808: General Capital Fund, Street Expense:** increased by \$35,000 for preliminary engineering for repaving of Prairie Valley Street as part of the KKCOM STP program
  - o **42-00-396: SSA #2 Fund, Miscellaneous Income:** 2015-2016 Estimated amount increased by \$43,230 to reflect a BBC bond company settlement received in April
  - o **42-41-808: SSA #2 Fund, Street Expense:** 2016-2017 budget increased by \$30,000 for street light improvements to be made in Black Berry Creek using the bond settlement revenueResident Ellen Peterson questioned where the street lights will be installed in reference to SSA #2. Nevenhoven replied on Spaulding. There being no further comments, a motion to close the public hearing was made by Trustee Grabarek and seconded by Trustee Gualdoni at 6:50 p.m. The motion carried by unanimous voice vote.
5. Public Comment, Awards & Presentations – None

6. Omnibus Agenda (Omnibus Vote) – All items listed with an asterisk (\*) are considered to be routine by the Village Board or were recommended unanimously by the Committee of the Whole and will be enacted by one motion. There will be no separate discussion on these items unless a Board Member or citizen so requests in which event the item will be removed from the Omnibus (Consent) Agenda and considered in its normal sequence on the Agenda.

\*Minutes

*\*Village Board*

*April 4, 2016*

*\*Executive Session*

*April 4, 2016*

A motion was made by Trustee Walter and seconded by Trustee Ken Anderson to approve the Omnibus Agenda. The motion carried by unanimous voice vote.

7. Treasurer's Report and Monthly Financial Report –Elder presented the report. Revenues are at or above budget and expenses are within or below budget.
8. Village Attorney – No report
9. Village Clerk – No report
10. Building and Zoning – No report
- a. Consider and Approve Temporary Structure at 601 E North Street – A motion to Approve Temporary Structure at 601 E North Street was made by Trustee Ken Anderson and seconded by Trustee Walter. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- b. Building Commissioner Brennan advised Auto Zone picked up their permit today so they will begin work soon. No opening date has been set as of yet.
- c. Mayor Anderson said Ream's had 1,000 customers last Saturday.
- d. The Helm implements and service center grand opening was held last Saturday.
11. Finance Department
- a. Consider and Approve Ordinance No. 2016-03 Annual Budget of the Village of Elburn, Kane County, Illinois, for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017 – A motion to approve Ordinance No. 2016-03 Annual Budget of the Village of Elburn, Kane County, Illinois, for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017 was made by Trustee Walter and seconded by Trustee Ken Anderson. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
12. Police Department
- a. Consider and Approve DuKane Chapter of A.B.A.T.E. of Illinois Parade Permit on October 9, 2016 from 10 AM thru 12:50 PM – A motion to approve DuKane Chapter of A.B.A.T.E. of Illinois Parade Permit on October 9, 2016 from 10 AM thru 12:50 PM was made by Trustee Schuberg and seconded by Trustee Gualdoni. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
13. Public Works Department
- a. Consider and Approve Engineer's Payment Estimate No. 15 for Wastewater Treatment Facility Modernization Improvements Village of Elburn, Illinois in the Amount of \$358,338.10 – A motion to by Approve Engineer's Payment Estimate No. 15 for Wastewater Treatment Facility Modernization Improvements Village of Elburn, Illinois in the Amount of \$358,338.10 was made by Trustee Ken Anderson and seconded by Trustee Gualdoni. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
- b. Consider and Approve to Proceed with Illinois Municipal League Risk Management Association a/s/o Village of Elburn, IL v. Whittaker Construction –A motion to Approve to Proceed with Illinois Municipal League Risk Management Association a/s/o Village of Elburn, IL v. Whittaker Construction was made by Trustee Schuberg and seconded by Trustee Walter. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.

14. Village Administrator – Village Admin Willrett thanked the Board, department heads and staff for their diligence and hard work in preparing the annual budget.
15. Mayor – No report
16. Bills
  - a. Approve the Bills List – A motion was made by Trustee Grabarek and seconded by Trustee Walter to approve the bills for Monday, April 18, 2016 for \$467,684.91. A roll call vote ensued. Ayes: Ken Anderson, Grabarek, Gualdoni, Krukoff, Schuberg, Walter. Nays: None. Motion carried.
17. Other Business – Trustee Walter commended all involved with the immense improvement to the budget process.
18. Adjourn - Trustee Gualdoni motioned to adjourn the meeting at 7:12 p.m. with Trustee Krukoff seconding the motion. The motion passed by a unanimous voice vote.

Respectfully Submitted,



Diane McQuilkin  
Village Clerk